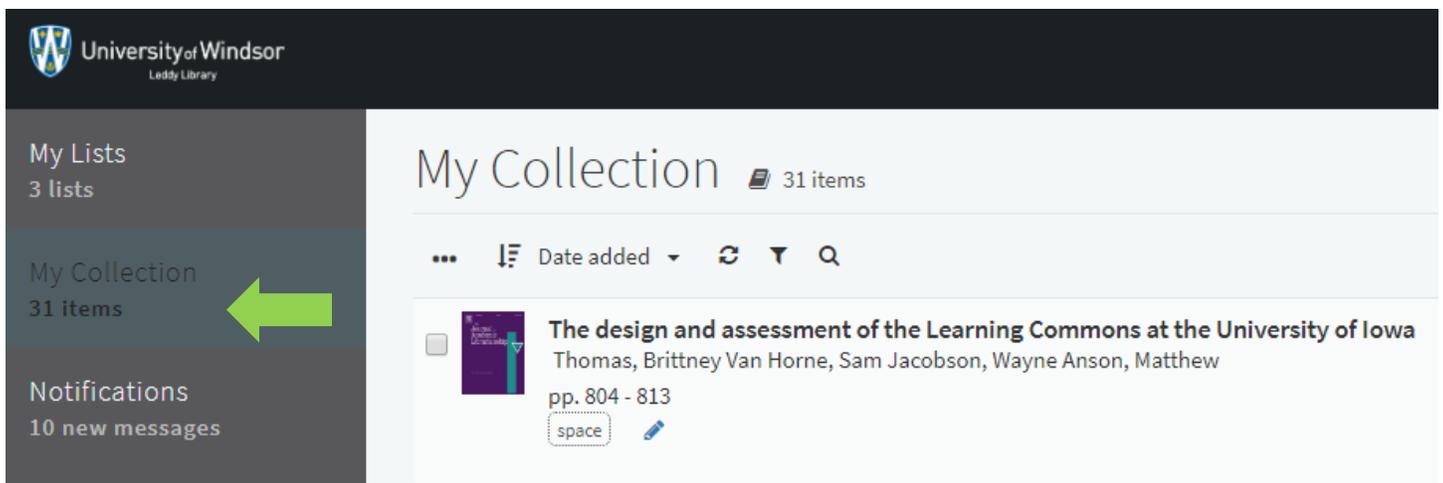


# My Collection:

## Building Your Personal Library with Leganto

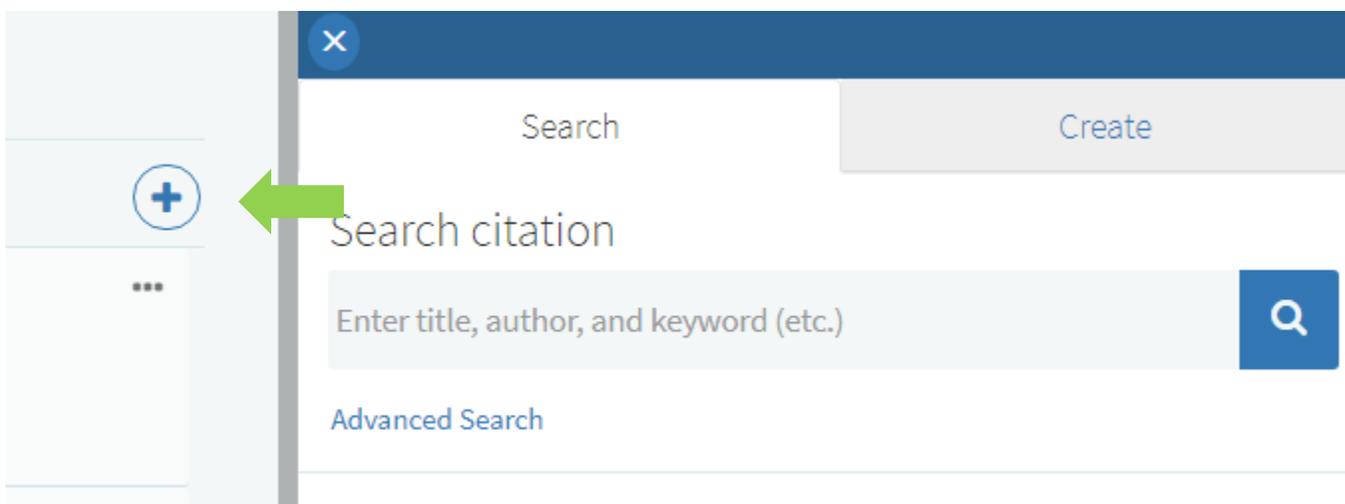
'My Collection' is your personal Leganto library. You can use this space to save interesting resources that you would like to access and use later. These resources can be anything from a book, a journal article, a YouTube video, a webpage, etc.

In the Left Menu Click on "My Collection"



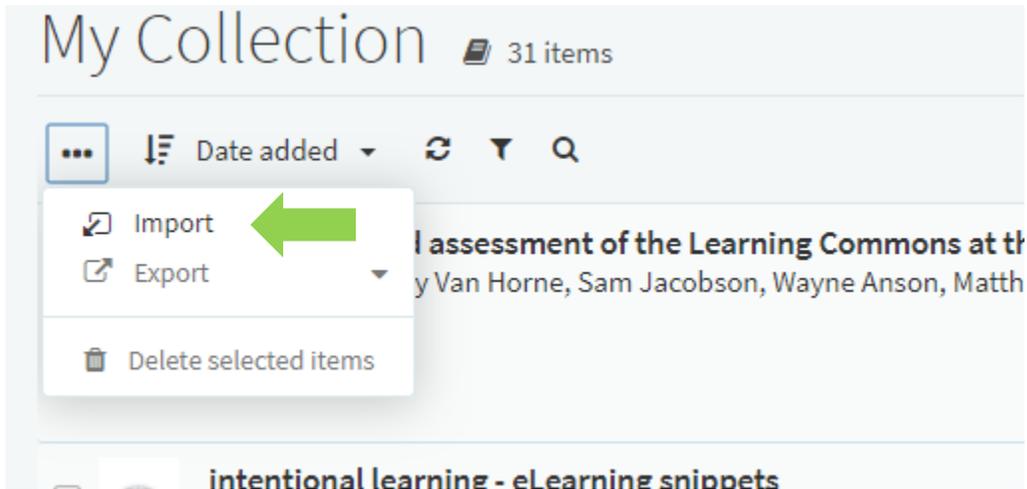
Much like a reading list you can add new items to your collection in a variety of ways.

- (1) Click + to search for a new library item or create a Citation from Scratch and add it to your list.

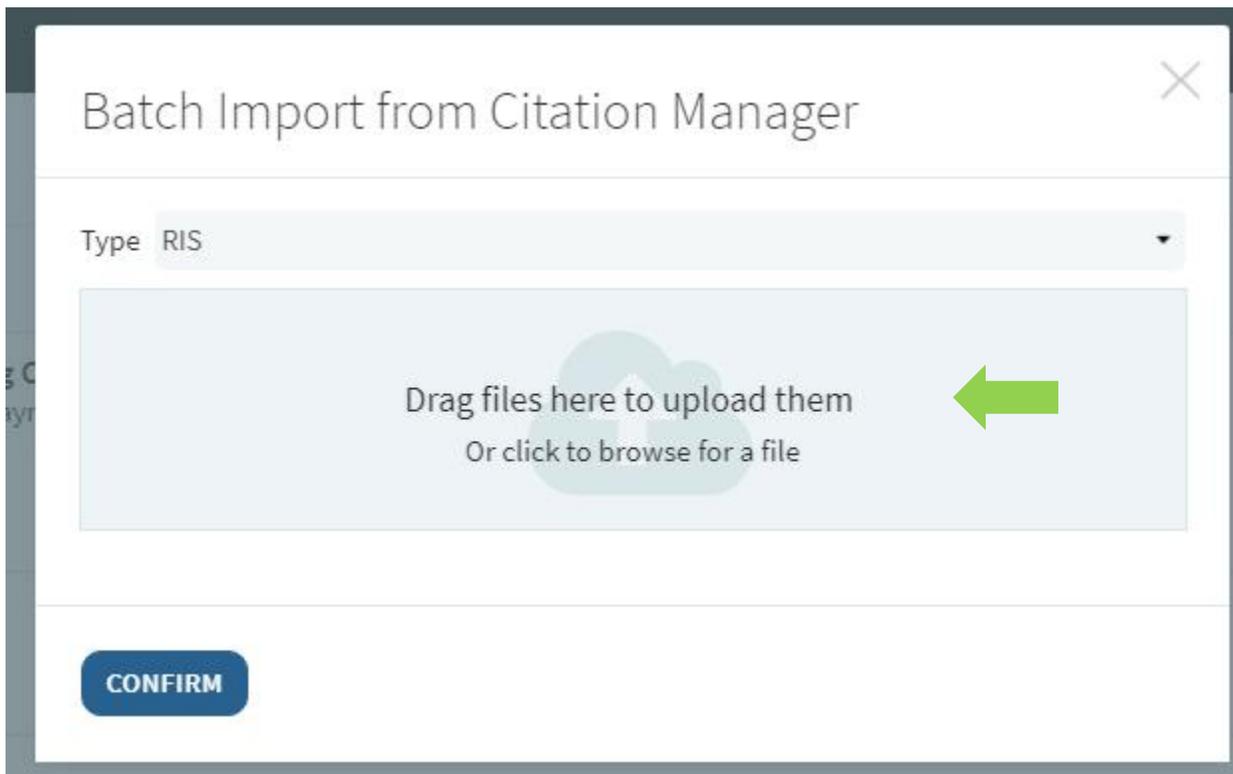


(2) If you use Zotero or any bibliographic management tool that can export an RIS file you can import those citations into your Leganto collection.

From the Collection menu, select Import



Just upload or drag and drop your RIS file and confirm.



(3) You can import using the Cite it! bookmark tool to your collection.

Just choose "Collection" when you use the Cite it! button to change the destination of the citation to My Collection.

Grab here to drag this window Share this page ✕

Add this to my collection  University of Windsor  
Library

### Create citation

 Title: Debates (Hansard) - Parliament of Canada

 Author:

Type: Other ▾

Source: <https://www.ourcommons.ca/DocumentViewer/e...> + Add source

Publisher:

Publication Date:

Drag files here to upload them  
Or click to browse for a file

Add to:  
 Collection  List

**ADD & CLOSE** Add

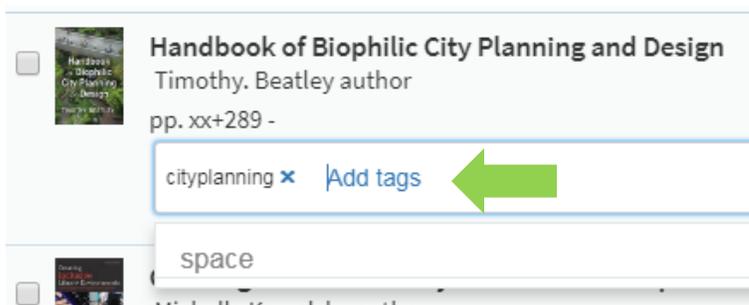
#### (4) Tagging Your Collection

You can keep your collection organized by tagging items to search for later.

Just select “Add tags to collection”



Then, add tags that will help you organize your collection and Save.



#### (5) Adding Citations from My Collection to a Reading List

You can easily add items from your collection to a reading list you're working on. When you add an item to your list, just choose the “My Collection” tab to find the citations you've saved in My Collection.

